

**PERSONNEL AND TRAINING BUREAU  
TRAINING DIVISION**

**TRAINING NOTICE**

January 30, 2012

12.1.1

**TO:** All Concerned Commanding Officers

**FROM:** Commanding Officer, Training Division

**SUBJECT:** BASIC LAW ENFORCEMENT PERFORMANCE AUDITOR COURSE

The Basic Law Enforcement Performance Auditor Course for calendar year 2012 has been scheduled at the LA CLEAR/HIDTA Facility. Commanding officers wishing to nominate personnel to attend should submit the selected employees name, rank and serial number on an Intradepartmental Correspondence, Form 15.2, to the Commanding Officer, Internal Audits and Inspections Division (IAID), mail (Stop 442), on or before the nomination due date for the applicable school date. The course dates for 2012 are:

| DP | CLASS | DATES                          | NOMINATIONS DUE   |
|----|-------|--------------------------------|-------------------|
| 4  | 29    | April 9 to April 12, 2012      | February 26, 2012 |
| 10 | 30    | October 15 to October 19, 2012 | August 21, 2012   |

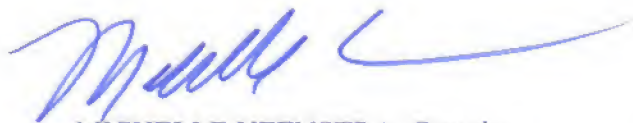
This 32-hour course is designed for all personnel assigned to auditing responsibilities within the Department. This course is certified by the California Commission on Peace Officer Standards and Training (POST) under the title, Auditor Course, Basic, POST Control No. 1850-22711.

**This is a primary duty assignment. Students shall be carried as "LP" and instructors shall be carried as "HW" on the designated dates.** Any scheduling conflicts are to be resolved in favor of this assignment. The only acceptable reasons for non-attendance are prescheduled vacation, court, military leave and illness. Any employee who cannot attend the school must have his/her commanding officer submit a Form 15.2, to the Commanding Officer, Training Division (TD). The Form 15.2 should request the employee be excused from the Basic Law Enforcement Performance Auditor Course and rescheduled for the next available class.

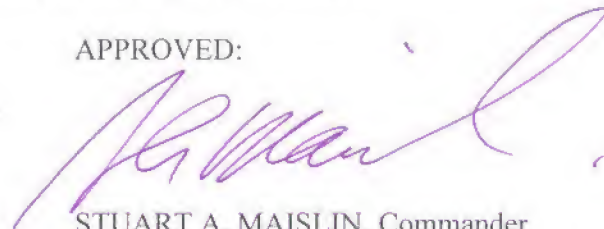
**However, the employee is not excused until notified by the Commanding Officer, TD.**

A Training Order will be distributed to notify training cadre members and those students who have been selected to attend this school. Upon receipt of a Training Order, the training coordinator for each employee listed shall ensure that all of their employees are notified of the training. Training coordinators shall **send an email confirmation to the Course Coordinator, Police Performance Auditor John Doucet, Audit Training Section, IAID.** Any questions regarding this Notice should be directed to Police Performance Auditor Doucet at (213) 202-5445.

APPROVED:



MICHELLE VEENSTRA, Captain  
Commanding Officer  
Training Division



STUART A. MAISLIN, Commander  
Assistant Commanding Officer  
Personnel and Training Bureau